St John's Girls' School Payment Schedule 2026

Board of Proprietors

These are to be paid into the following account: **St Johns Girls School Inc General Account**
03-1746-0051474-90

Please include the correct invoice number as the reference and the child's name, initial and surname.

Attendance Dues **$230 [including GST] per term**.

The St John's Girls' School Board of Proprietors [BOP] are responsible for collecting attendance dues each year to pay for the provision of the school land and buildings.

Attendance dues will be invoiced each term. Attendance dues are a compulsory charge and must be paid in full before 31 October for your daughter to be eligible to return to school the following year.

Proprietors' Donation **$120 per term**

Whilst this is classified as a donation, ***it is vital to our school being able to operate the way it does to provide the very best for your daughter.*** *G.S.T. is not applicable. This may be claimed as a tax-deductible item for tax purposes. You will be notified of how much you have donated during the past financial year.*

This provides funds for maintaining the 'Special Character' of the school. This includes the school hall, and maintaining the specialist rooms as well as the Special Character elements of the school.

St John's Girls' School Board

These are to be paid into the following account: **St Johns Girls School - Board of Trustees**
03-1750-0202108-90

Please include the correct invoice number as the reference and the child's name, initial and surname.

Activity Donation **$554 per term**

Whilst this is classified as a donation, ***it is vital to our school being able to operate the way it does to provide the very best for your daughter.*** *G.S.T. is not applicable. This may be claimed as a tax-deductible item for tax purposes. You will be notified of how much you have donated during the past financial year.*

This pays for the provision of extra teachers to maintain the low class ratio, a specialist teacher for dance, the activities that the girls take part in, speech, dance, maths and science badges, swimming coaches and hire of the pool, buses, additional instructors for adventure camps, sports uniforms, sports entry and affiliation charges, day trips, additional technology equipment, visiting performers, requirements for technology [material for sewing, ingredients for cooking], some stationery items and many other activities, including additional release for our dedicated teachers.

Payments

Payments are due by **Week 5 of each term**, unless paying by automatic payment.

If you are paying by automatic payment, please set it up at the beginning of the school year and ensure all payments are completed by the end of November. Many families find it helpful to continue their payments through the school holidays to build up credit or stay on track for the next year.

If you need to withdraw your child from the school, you must provide one full term's notice in writing. If you do not, the Board reserves the right to charge you for one term's fees.

Please note that interest may be charged on overdue accounts at current bank rates, and any debt collection costs will be added to the amount you owe.

Additional Costs

Camps: These are to be paid prior to departure from school. Girls attend a camp every year from Year 5 upwards. Invoices will be emailed to you for camp fees. Camp invoices must be paid a week before camp departure for your daughter to attend.

- Year 5 & 6 $230 [approx]
- Year 7 $320 [approx]
- Year 8 $330 [approx]

Uniform Items: Invoices will be emailed to you when you purchase uniform items. This also includes the official Year 8 leavers jersey [optional uniform item for Year 8 leavers].

School Photos: These are optional. You pay for what you order.

Referencing Payments

When making an online payment, please clearly reference the payment with the following details: the correct invoice number, the child's full name, and if you wish, the reason for payment.

We often receive payments without any reference, making it difficult to identify who has paid and what the payment is for. Providing these details will help the office manager process your payment quickly and accurately, saving both you and the school time.

Accounts Contact

If you have any questions regarding your daughter's account, please contact our office manager, Mrs Nic Roberts.

Email: office@stjohnsgirls.school.nz Phone: 03 2187759