

St John's Girls' School – Payment Schedule 2023

Board of Proprietors

These are to be paid into the following account: **03-1746-0051474-90**. Please include the **correct** invoice number as the reference and the child's name, initial and surname.

Attendance Dues

- \$200 + G.S.T. = \$230.00 per term.

Attendance dues are used to pay for improvements to school buildings and facilities, capital works, and for meeting the costs of mortgage repayments, interest, rates, insurance etc.

Proprietors' Donation

- \$188 per term.

This is classified as a donation. G.S.T. is not applicable. This may be claimed as a tax deductible item for tax purposes. You will be notified how much you have donated during the past financial year.

This provides funds for maintaining the “*Special Character*” of the school. This includes the school hall, and maintaining the specialist rooms as well as the Special Character elements of the school.

Board of Trustees

These are to be paid into the following account: **03-1750-0202108-90**. Please include the **correct** invoice number as the reference and the child's name, initial and surname.

Activity Donation

- \$312 per term.

This is classified as a donation. G.S.T. is not applicable. This may be claimed as a tax deductible item for tax purposes. You will be notified how much you have donated during the past financial year.

This pays for the provision of extra teachers to maintain the low class ratio, a specialist teacher for dance, the activities that the girls take part in, speech, dance, maths and science badges, swimming coaches and hire of the pool, buses, additional instructors for adventure camps, sports uniforms, sports entry and affiliation charges, day trips, additional technology equipment, visiting performers, requirements for technology (material for sewing, ingredients for cooking), some stationery items and many other activities, including additional release for our dedicated teachers.

Payments

Payments are due by **week 5 of each term**, unless paying by automatic payment.

Please start automatic payments as soon as possible at the beginning of the year and have **payments completed by the end of November**.

Parents are required to give one term's notice, in writing, of withdrawal of a pupil from the school or the boards reserve the right to request one term's payments in lieu thereof.

Interest at the current bank rates may be charged on overdue accounts and any debt collection recovery costs will be added to the amount owing.

Additional Costs

Camps: These are to be paid prior to departure from school. Girls attend a camp every year from Year 6 upwards. *Approximate cost:* Year 6 and 7 - \$220 (approx.) Year 8 - \$270 (approx.) Invoices will be emailed to you for camp fees.

Uniform items: Invoices will be emailed to you when you purchase uniform items.

Stationery: The Board of Trustees is paying for the items the school organises. This is a more efficient use of time.

School Photos: These are optional. You pay for what you order.

Referencing Payments

Please ensure you clearly identify your online payments - the **correct** invoice number; child's name, initial and surname and if you wish, reason for payment.

We often have parents telling us they have paid an invoice but we have no record of it because it has not been referenced or referenced incorrectly, so we don't know who has paid it or what it is for. Your attention to this would really help us.

In anticipation, thank you. This will save the office manager, and you, a lot of time.